netfiles Data Room

Service Description

Features

GENERAL	STANDARD	PROFESSIONAL	ENTERPRISE
Storage space	10 GB per user	50 GB per user	as required
No restriction on the number of documents and/or pages within the storage space limit	✓	✓	✓
System availability > 99.9%	✓	✓	✓
Available languages: German, English	✓	✓	✓
Light, dark or light/dark user interface	✓	✓	✓
Extensive configuration options for the data room	✓	✓	✓

SERVICE & SUPPORT	STANDARD	PROFESSIONAL	ENTERPRISE
Automatic software updates	✓	✓	✓
Free e-mail and telephone support	✓	✓	✓
Online introduction/training		✓	✓
Online HelpCenter	✓	✓	✓
Introductory documentation in English and German	✓	✓	✓
Audit-proof data room archive on selected storage media and shipment to project participants		✓ (optional at extra cost)	✓ (optional at extra cost)
Online data room archive		✓ (optional at extra cost)	✓ (optional at extra cost)

DOCUMENT MANAGEMENT	STANDARD	PROFESSIONAL	ENTERPRISE
Individual project and directory structures	✓	✓	✓
Document preview in the browser	✓	✓	✓
Granular access rights to folders and files with separate download and edit permissions	✓	✓	✓
Additional access right "View only" for folders and files		✓	✓
Redaction of text passages and areas in PDF documents		✓	✓
Document approval (four eyes principle)		✓	✓
Drag & drop Upload	✓	✓	✓
Bulk upload (simultaneous upload of multiple files)	✓	✓	✓
List, collapsible list and thumbnail view	✓	✓	✓
Edit Office documents in the browser	✓	✓	✓
Private annotations in documents	✓	✓	✓
Shared annotations in documents		✓	✓
Search function (file names, attributes, full text)	✓	✓	✓
Versioning with check in/check out	✓	✓	✓
Automatic notifications	✓	✓	✓
Personal labels	✓	✓	✓
Group labels	✓	✓	✓
Mark unread documents	✓	✓	✓
Recycle bin	✓	✓	✓

USER MANAGEMENT	STANDARD	PROFESSIONAL	ENTERPRISE
Individual user invitation		✓	✓
Unlimited number of user groups	✓	✓	✓
Individual assignment of users to groups	✓	✓	✓
Time restricted user access		✓	✓
User setup without immediate invitation	✓	✓	✓
User import via xlsx-file	✓	✓	✓
User specific feature permissions	✓	✓	✓
User specific visibility settings for other users	✓	✓	✓

REPORTS	STANDARD	PROFESSIONAL	ENTERPRISE
Audit proof report of all activities (logfiles)	✓	✓	✓
User specific activity reports	✓	✓	✓
User activity overview		✓	✓
User group activity overview		✓	✓
Data room index (list of all folders and files)	✓	✓	✓
User list	✓	✓	✓
New/modified files	✓	✓	✓
Recently used files	✓	✓	✓
Unread documents	✓	✓	✓
Data and logfile export	✓	✓	✓
Data room index export	✓	✓	✓
User specific data room index export		✓	✓

SECURE FILE SHARING/ MANAGED FILE TRANSFER	STANDARD	PROFESSIONAL	ENTERPRISE
Send and receive large documents (up to 48 GB)	✓	✓	✓
Generate download link for sending with own e-mail client	✓	✓	✓
Encrypted data transfer	✓	✓	✓
Password protected download	✓	✓	✓
Confirmation of receipt	✓	✓	✓

ENHANCED DATA ROOM FUNCTIONALITY	STANDARD	PROFESSIONAL	ENTERPRISE
Index upload		✓	✓
Automatic indexing		✓	✓
Disable print and download		✓	✓
Personalised watermark for document-security		✓	✓
Extended access right - Download protected PDF file		✓	✓
Customizable disclaimer		✓	✓
Expiry date for documents		✓	✓

SECURITY AND COMPLIANCE	STANDARD	PROFESSIONAL	ENTERPRISE
Two-factor authentication (login verification by text message/SMS or OTP app)	✓	✓	✓
Passkey login			
Adaptable password policy		✓	✓
Encrypted data transfer using 256-bit SSL/TLS and perfect forward security	✓	✓	✓
Encrypted data storage (AES-256-encryption)	✓	✓	✓
Virus protection	✓	✓	✓
State-of-the-art security system with multi-layered firewalls and intrusion prevention system	✓	✓	✓
Daily data backup	✓	✓	✓
Data mirroring to backup data center	✓	✓	✓

COLLABORATION	STANDARD	PROFESSIONAL	ENTERPRISE
Video conferencing (online meetings and screen sharing)		✓	✓
Commenting folders and files		✓	✓
Shared annotations in documents		✓	✓
Send link internally	✓	✓	✓

CUSTOMIZING/BRANDING	STANDARD	PROFESSIONAL	ENTERPRISE
Customizable user interface to match corporate identity	logo, colors, e-mail	logo, colors, e-mail	logo, colors, e-mail

MOBILE ACCESS	STANDARD	PROFESSIONAL	ENTERPRISE
Access via mobile browser	✓	✓	✓
Access via netfiles mobile app for smartphones and tablets (iOS, iPadOS and Android)	✓	✓	✓

ADMINISTRATION/SETTINGS	STANDARD	PROFESSIONAL	ENTERPRISE
Comprehensive data room configuration options	✓	✓	✓

API	STANDARD	PROFESSIONAL	ENTERPRISE
WebDAV		✓	✓
Secure File Transfer Protocol (SFTP)		✓	✓
Single Sign-on (SSO)			✓
netfiles API for automated data synchronization		✓	✓
API calls per month		50.000	100.000

COMPANY-WIDE ADMINISTRATION	STANDARD	PROFESSIONAL	ENTERPRISE
Setup, administration and deletion of data rooms by the customer			✓
Central user management			✓
Central password reset			✓
Blacklists for e-mail domains			✓
Regular verification of external e-mail addresses			✓
Automatic deactivation or deletion of inactive user accounts			✓
Automatic synchronization of user accounts with a master data set (CSV or XML file)			✓
Standardised user interface and settings for all data rooms			✓
Configuration of default settings for new data rooms			✓
SingleSignOn Integration			✓

Provisioning/Operation

Provisioning in highly secure data centers

- Hosting in highly secure ISO/IEC 27001 certified data centers located in Germany
- Multi-level security system with double firewall systems
- 24 x 7 x 365 operation, monitoring and management of the application
- Application availability (service level) over 99.9%.
- Redundancy of all server components

Secure data transmission

- SSL/TLS encrypted data communication between the user's web browser and the netfiles application servers
- The security of the SSL/TLS encryption of the netfiles server can be checked at any time via the well-known Qualys SSLlabs test

Secure authentication

- Access to data room is only possible with a valid combination of user name and password or passkey

Secure data storage

- All documents are scanned for computer viruses during upload to the netfiles data room
- All documents are securely stored in the netfiles data room with AES-256 encryption (Advanced Encryption Standard)
- Real-time mirroring of data to redundant storage systems
- Hourly backup of all data and additional backup by mirroring all data to a second data center

Regular security audits

- ISO/IEC 27001:2013, BSI C5 and SOC2 certification
- Regular security and penetration tests by independent specialists for security audits

Services

Support included

- 24 hours / 7 days support by e-mail without additional costs
- Telephone support on weekdays without additional costs
- Comprehensive online help center in German and English
- Free online introduction on data room usage, administration and setup for administrators (only netfiles Professional)

Software updates included

- Free software updates (maintenance updates and new functions) during your use of the netfiles data room