netfiles Data Room

Service Description

Features

GENERAL	DATA VAULT
Storage space	25 GB per user
System availability > 99.9%	✓
Available languages: German, English	✓
Light, dark or light/dark user interface	✓
Extensive configuration options for the data vault	✓

SERVICE & SUPPORT	DATA VAULT
Automatic software updates	✓
Free e-mail and telephone support	✓
Online introduction/training	✓
Online HelpCenter	✓
Introductory documentation in English and German	✓

DOCUMENT MANAGEMENT	DATA VAULT
Individual project and directory structures	✓
Document preview in the browser	✓
Granular access rights to folders and files with separate download and edit permissions	✓
Additional access right "View only" for folders and files	✓
Redaction of text passages and areas in PDF documents	✓
Document approval (four eyes principle)	✓
Drag & drop Upload	✓
Bulk upload (simultaneous upload of multiple files)	✓
List and collapsible list view	✓
Private annotations in documents	✓
Shared annotations in documents	✓
Search function (file names, attributes)	✓
Versioning with check in/check out	✓
Automatic notifications	✓
Personal labels	✓
Group labels	✓
Mark unread documents	✓
Recycle bin	✓

USER MANAGEMENT	DATA VAULT
Individual user invitation	✓
Unlimited number of user groups	✓
Individual assignment of users to groups	✓
Time restricted user access	✓
User setup without immediate invitation	✓
User import via xlsx-file	✓
User specific feature permissions	✓
User specific visibility settings for other users	✓

REPORTS	DATA VAULT
Audit proof report of all activities (logfiles)	✓
User specific activity reports	✓
User activity overview	✓
User group activity overview	✓
Data room index (list of all folders and files)	✓
User list	✓
New/modified files	✓
Recently used files	✓
Unread documents	✓

ENHANCED DATA VAULT FUNCTIONALITY	DATA VAULT
Index upload	✓
Automatic indexing	✓
Disable download	✓
Personalised watermark for document-security	✓
Customizable disclaimer	✓

SECURITY AND COMPLIANCE	DATA VAULT
End-to-end-encryption	✓
Two-factor authentication (login verification by text message/SMS or OTP app)	✓
Passkey login	
Adaptable password policy	✓
Encrypted data transfer using 256-bit SSL/TLS and perfect forward security	✓
Encrypted data storage (AES-256-encryption)	✓
State-of-the-art security system with multi-layered firewalls and intrusion prevention system	✓
Daily data backup	✓
Data mirroring to backup data center	✓

CUSTOMIZING/BRANDING	DATA VAULT
Customizable user interface to match corporate identity	logo, colors, e-mail

MOBILE ACCESS	DATA VAULT
Access via mobile browser	✓

ADMINISTRATION/SETTINGS	DATA VAULT
Comprehensive data room configuration options	✓

Provisioning/Operation

Provisioning in highly secure data centers

- Hosting in highly secure ISO/IEC 27001 certified data centers located in Germany
- Multi-level security system with double firewall systems
- 24 x 7 x 365 operation, monitoring and management of the application
- Application availability (service level) over 99.9%.
- Redundancy of all server components

Secure data transmission

- SSL/TLS encrypted data communication between the user's web browser and the netfiles application servers
- The security of the SSL/TLS encryption of the netfiles server can be checked at any time via the well-known Qualys SSLlabs test

Secure authentication

- Access to data room is only possible with a valid combination of user name and password or passkey

Secure data storage

- End-to-end-encryption
- All documents are securely stored in the netfiles data room with AES-256 encryption (Advanced Encryption Standard)
- Real-time mirroring of data to redundant storage systems
- Hourly backup of all data and additional backup by mirroring all data to a second data center

Regular security audits

- ISO/IEC 27001:2013, BSI C5 and SOC2 certification
- Regular security and penetration tests by independent specialists for security audits

Services

Support included

- 24 hours / 7 days support by e-mail without additional costs
- Telephone support on weekdays without additional costs
- Comprehensive online help center in German and English
- Free online introduction on Data Vault usage, administration and setup for administrators

Software updates included

- Free software updates (maintenance updates and new functions) during your use of the netfiles data room